

## **Part-Time Choir Director**

### **Pickens Presbyterian Church**

Pickens Presbyterian is a vibrant worshiping community with a tradition of excellent music leadership. The congregation has high expectations for its music program and is most appreciative of the integral part music plays in the overall life of the church. We seek a Part-time Choir Director to continue and grow that legacy of excellence and to inspire congregants and choir members alike to grow their faith through the music they experience and provide in worship.

Applicants should:

- be strong in their faith in Jesus Christ, but open to and able to work with others of various theological positions,
- be able to encourage, challenge, and inspire an older adult choir to continue to glorify God and reach ever new heights in their leadership and presentation of worship music (and to enjoy it and one another along the way!), and
- it is preferred that they hold, or be in the process of obtaining, a Bachelor's Degree in Music or Music Education.

### **Information about the Choir Director Position**

#### **1. Time Expectations**

- 10-12 hours per week
  - 1-2 hours per week in consultation with the pastor
  - Weekly choir rehearsals (currently Wednesdays 4:00-5:00 September-May, but this can be negotiated)
  - Time required during June-August to arrange for special music (soloists, instrumentals, etc.) since the choir generally takes the summer "off."

#### **2. General Duties**

- Shall train and maintain an adult choir to lead the ministry of choral music at services of worship offering them the opportunity for voice improvement.
- Shall provide, or arrange the provision of, music for special programs and services of worship, (e.g. Ash Wednesday, Maundy Thursday, Good Friday, Christmas Eve) as well as with music at weddings and funerals when asked. Special instrumentation may be used to enhance the programs.
- Shall work in cooperation with the Pastor to make the program of music an integral part of the services of worship building upon the current varied musical tradition to provide a meaningful, exciting worship experience.
- Shall be responsible for the proper care and maintenance of the church library of vocal and instrumental music as well as records of anthem usage and dates included in worship.
- Shall oversee choir robe maintenance.
- Shall oversee piano and organ care and regular maintenance.
- Shall submit an annual budget request to the Worship Committee for music supplies, and shall provide input to the Worship committee on the on-going status of the music ministry budget.
- Shall attend Worship committee meetings whenever possible.

#### **3. Benefits**

- Annual compensation shall be between \$12,000 - \$16,000.
- Time off: Generally, four (4) absences per year with two (2) for continuing education experiences and two (2) for personal time off.
  - The Pastor should be notified prior to an expected absence.
  - The Choir Director shall arrange for a substitute in agreement with the Worship committee and in consultation with the Church Accompanist.

#### **4. Leadership Relationships**

- The Choir Director is hired by the Session (the elected leadership body of the church).
- The Choir Director, as a member of the church staff, is responsible to the pastor.
- The Choir Director carries out his/her work in cooperation with the Worship Committee of the Session.

- The Choir Director shall work in coordination with the church's paid Accompanist (also responsible to the pastor). The two of them will meet at specified times to discuss and plan worship services and rehearsals.

Resumes, C.V.s or letters of inquiry should be sent to: [Admin@pickenspresbyterian.org](mailto:Admin@pickenspresbyterian.org) or  
mailed to Pickens Presbyterian Church 311 W. Main Street Pickens, SC 29671